Financial Document

What is invoice?

Invoice is an invoice or bill is a commercial document issued by a seller to the buyer.

Indicating the products and agreed prices for products or services the seller has provided the buyer.

An invoice indicates the buyer must pay the seller.

Why?

We use invoice for business because it shows the number of products the customer bought and the total price clearly to customers. The customers can understand the bill easily and they can pay for our business.

What is customer list?

Customer list shows customers’ details and how many products they bought and the prices for the total products.

Why?

We use customer list to clearly shows our customers’ details. We can easily find our customer’s detail if it clearly classified.

What is sales chart?

Sales chart shows amount of products each person sold. They compare sales for each other.

Why?

Sales chart shows each of sales people’s work and sales. It shows they sold enough products and services or not. We knows who is hard working for our business and who is not.